

Dear

Thank you for your request for information under the Freedom of Information (Scotland) Act 2002 (the "Act") dated 20 October 2016. Under that request, you requested the following information:

1. I would be obliged if you could furnish me with details of the 2015 and 2016 Pay settlements for Colleges Scotland and Colleges Development Network staff as soon as possible.

In response to your request please find detailed below the relevant information:

Year	Colleges Scotland
2015	<ul style="list-style-type: none"> • a consolidated 1% uplift for all employees (or) £300 pro rata for employees earning below £30k (whichever is the greater) • to provide on a pro rata basis an additional unconsolidated two days' annual leave entitlement for all staff for 2015/16.
2016	<ul style="list-style-type: none"> • No formal pay award has been made for 2016/17. • Staff received £100 to be consolidated at 31 March 2017.

College Development Network (CDN) is a separate organisation from Colleges Scotland and we are therefore unable to supply you with the details of the 2015 and 2016 pay settlements for CDN staff. Your Freedom of Information Request (FOI) was forwarded to Gayle Watson, Director of Finance and Corporate Services/Company Secretary at CDN. It is our understanding that Gayle will respond to you directly.

Your Right to Seek a Review of the Response

If you are not satisfied with our response or our reasoning set out above, you have forty working days in which to request a review of our decision. Any request should be put in writing and should be sent to Shona Struthers at the address noted below. The request should:

- (a) detail your request for a review of our decision to be undertaken;
- (b) describe the nature of your original request; and
- (c) explain the reasons why you are dissatisfied with our response.

Shona Struthers
Colleges Scotland
Argyll Court
Castle Business Park
Stirling
FK9 4TY

If you remain dissatisfied with how your request for information has been dealt with, you also have the right to apply to the Scottish Information Commissioner for a decision as to whether Colleges Scotland has handled your request properly.

Information relating to your right to seek a review is available from the Scottish Information Commissioner's web page at:

<http://www.itspublicknowledge.info/YourRights/Askingforareview.aspx>

Or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road,
St Andrews
Fife
KY16 9DS
Telephone: 01334 464610
Fax: 01334 464611
e-mail: enquiries@itspublicknowledge.info

Website: www.itspublicknowledge.info

This concludes Colleges Scotland's response to your information request.

Yours sincerely

Shona

