

Dear Ms. Struthers,

Please provide details of all 'consultants' used by the College's Scotland since 1st October 2012 until present date.

Please include:

1. Name of consultant or consultancy
2. The remit/purpose
3. Date appointed including length of contract if appropriate
4. Total cost per consultation
5. Copies of Invoices
6. Source of funding: Whether Cost covered by College's Scotland finances or funding provided by a specific body or fund.

To clarify, I am seeking details on any and all consultancy payments made by College's Scotland to any consultants from 1st October 2012 until present date, this is to include any and all consultants of any kind be they self-employed individuals, consultant companies or any consultant services that were employed for the College through another firm or employed directly by the College.

Please provide details in a format suitable to yourselves.

You should indicate if the consultant was employed directly or indirectly by the College's Scotland and all figures must be VAT inclusive.

Should you require further clarification of the information I require please do not hesitate to contact me. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary?

I understand that you are required to respond to my request within the 20 working days after you receive this letter.

I would be grateful if you could confirm in writing that you have received this request.

I look forward to hearing from you

Yours Sincerely